

**Minutes of Executive Committee meeting
held on Thursday 22nd October 2009, 9.00 -.18.00, Torino, Italy**

Present:

Birgitta Rosen Gustafsson, President
Maria Christopoulou, Vice President, Professional Practice
Hanneke Kalf, Vice President, Congress
Bent Kjaer, Vice President, Recognition
Pirkko Rautakoski, Vice President, Education
Aileen Patterson, General Secretary
Joe Reynolds, Hon. Treasurer

1. Opening and approval of the agenda

The President, Birgitta Rosen Gustafsson, welcomed all to the meeting.
The definitive agenda was agreed.

2. Minutes of EC Meeting held on Saturday 27th of June 2009, 9.00 a.m. - 18.00 p.m. in Linköping were approved.

3. Matters arising from Minutes

a. Tasks and matters arising from Minutes The Task list was reviewed and checked that all tasks had been completed.

b. Item 5 b FLI Invitation: President and Secretary will speak at the FLI celebration on 23rd October when they will present the work of CPLoL Aileen will also deliver a card and good wishes from CPLoL to FLI on the occasion of its 20th anniversary.

ACTION: Aileen and Birgitta

c. Item 6 No further communication from IALP or ASHA. Hanneke will discuss possible future meetings with ASHA and IALP Presidents when she attends the ASHA Convention.

ACTION: HANNEKE

Aileen will follow up with IALP re meeting in Athens August 2010

ACTION: AILEEN

d. Item 7.i. Aileen has been in communication with the archivist and agreed to meet with her some time in the future when she is in London. Agreed that Hanneke and Aileen will discuss archiving with new EC and arrange to review all the documentation that is held in Paris first before further discussions with and visit Wellcome Trust.

ACTION: AILEEN and HANNEKE

4. Correspondence:

- a. DIETS 2 has been unsuccessful in receiving any further EACEA funding for the continuation of the project. . DIETS project coordinator has been very helpful in sharing information regarding DIETS first successful EU application and has asked that we continue to collaborate with them as appropriate. AGREED that the secretary should continue with the contact and share relevant information.
- b. Enquiries - there continues to be a steady stream of enquiries to info@cplol.eu ; several from Europe and also from North America re mobility issues and asking about qualifications student, projects etc
- c. PROGRESS Transnational Actions on Social Experimentation project. Agreed no further action as request for partners gave too short notice
- d. Invitation to join the Global Community of Practice for Rehabilitation The on-line forum for GCoPR. Agreed to observe any developments and take no further action
- e. European Fluency project: Kurt Eggers had informed that the project had been unsuccessful in receiving any further EU funding but that the core team are keen to continue in a smaller capacity. Agreed that Aileen should continue to remain in contact with them as required.
- f. Lisa Troll from Study on Recognition of professional qualifications. Bent had informed Ms Troll re the Recognition Committee's decision re EU platforms. No further action needed.
- g. Hungary: Magyar Logopédusok Szakmai Szövetsége, MLSZSZ) founded in November 2008.wrote (in French) wishing to know the conditions for joining CPLoL. Aileen sent the application forms in both English and in French but has not received any response. If no reply by the end of the year will follow it up with the General Secretary of MLSZSZ, Órley Zita, in January 2010,
- h. Convention Bureaux
Several Convention Bureaux from around Europe have been writing asking to bid for the next CPLoL congress. Aileen will forward any to the incoming VP Congress.
- i. ICF core sets research invitation from University of BC. It was agreed that this was an interesting project. All Members had been sent the request.

- j. Invitation COST A 33, London, Jan -10 The invitation to the reception had been widely circulated and was seen as a way of encouraging participants to the congress which was quite expensive. It was agreed that it was not appropriate and too expensive to send a representative of CPLoL; anyone who wished to go might like to seek funding elsewhere.
- k. Invitation UPLF 25 years Birgitta and Aileen had been invited to the DPLF 25th upcoming Anniversary celebrations. Neither will be able to attend. Aileen will send a card and good wishes from CPLoL congratulating UPLF.

5. Finances:

- a. All countries have paid their subscriptions.
- b. Finances are sound with a small surplus from budget.
- c. arrangements for handover to new Treasurer have been outlined and bank requirements for authorisation
- d. Joe advised that he can process travel claims if received within next two weeks – those received later may incur delay during transfer of authorisation papers to new Treasurer ALL delegates to be advised of this at the GA
- e. Auditors present in hotel to audit the accounts. All paperwork is prepared for their audit.

ACTION Joe to advise delegates re Claims deadlines and to liaise with Auditors
Joe to collate papers for transfer of accounts and signatories to new office bearers

6. Reports and plans for Commissions and working groups from VPs

6.1 VP Education -

6.1.1 Annual statistics have been revised; only two missing countries (Italy and Poland)

6.1.2 Two papers to GA for approval

- i. Definition and principles of CPD
- ii. Position statement on clinical practice in initial education

6.1.3 Mission statement and aims are now in both languages

6.1.4 Noted that definitions of the discipline of SLT-logopedics in each country are being collated by Wiebke Scharff Rethfeldt. Some discussion regarding the ownership of the data collected and the process of collecting the data using CPLoL mailing lists. A need to clarify was identified

ACTION: Pirkko to discuss with Wiebke and Education Commission

6.1.5 Projects for next mandate need to be agreed.

Several proposals to be voted upon including

- Specialisation of SLTs
- Post graduate education to PhD qualification
- Recommendation for the training of clinical practice educator

6.2 VP Recognition reported -

Aims of the Recognition committee had been revisited in light of the proposal to postpone work on the common platform. The role of the VP will involve liaison

with the NetQuES project. A statement had been prepared for this to be voted upon at the GA

6.3 VP Professional Practice reported

- closure of most projects
- most countries have not produced a report on the European Day
- Professional profile working group led by Philippe Betrancourt to finalise its report - some data is still missing
- commission had proposed NGO sub committee be reconvened and try to progress using different approach (EC subsequently had agreed NGO status should not be pursued actively at present) There was therefore some clarification needed
- .A range of ideas had been generated from which new projects will be agreed

It was emphasised that as previously agreed all projects need to be clearly defined with specific outcomes and should be time limited.

6.4 VP Congress

- Report on Ljubljana has been circulated
- NVLF have submitted bid to hold next Congress

7. **Tuning Network application** response from EACEA and further actions.
Aileen presented outline of plans for resubmission with analysis of feedback and timeline for actions. AGREED should follow this outline and continue the work with Hilde's support and involve the new VP Education as much as possible in the resubmission.
8. **GA 2009**; Format of elections; procedures; votes to be taken were discussed. Detailed discussion of procedures and processes and personnel leading on each item were outlined to ensure smooth running of the General Assembly. It was reviewed when votes were required, which items and papers needed to be projected on screen etc. Associations would be invited to provide National news if time permits. The Secretary had prepared voting papers which allowed for any last minute nominations/changes. Papers were also available for counting votes country by country.
9. **Internal regulations** Revisions which had been drafted by secretary and Treasurer and discussed through Skype meetings were agreed and will be put on website and translated into French as soon as is feasible taking account of other ongoing demands..
10. **New / updated information about a possible new website platform:** Bent presented details of a possible new platform which he had investigated. It was agreed the EC should pursue further investigations on costs for updating the website to include a members' only area. This would enable all CPLoL delegates to be given responsibility for accessing documents and papers and avoid need for emailing all papers to delegates .It

would have automatic emailing when new material is posted. Possibly each association to have the password and log in details. **ACTION Bent**

11. Update on New and potential applicants:

- a. Lithuania – they are changing their statutes to clarify that only SLTs are permitted to be members
- b. Spain Consejo General - no further communications
- c. Turkey - no further communications
- d. Hungary - sent received application forms

ACTION: Aileen will liaise with Lithuania and write to contacts in Turkey and Hungary in New Year if no further communication from them by end of the year.

12. AOB - Auditors' report: This will be presented at GA and Joe will ensure they have all information required.

13. Venues/dates of future meetings Agreed that May meeting in Paris should be changed to weekend of 8th May 2010 if hotel can accommodate this. All future meetings to be set up by new Executive.

ACTION: Joe to email and check with Ibis Berthier hotel re venues and dates. .

Aileen Patterson
General Secretary
October 2009