

Minutes of the General Assembly, 26th October 2009 Held in Torino, Italy

1. Opening of the meeting . The President Birgitta Rosén-Gustafsson welcomed all delegates and declared the General Assembly open. A special welcome was presented to the representatives of Switzerland which became a full member of CPLoL on 1st January 2008. The President asked that members wishing to present items of National News have them prepared for item 13, time permitting.

1a Count of votes The Secretary General made a formal count of delegates with voting rights, calling all member countries with a maximum of two votes per country.. In total, 51 voting delegates were present representing 27 countries (Appendix 1)

2. Minutes

The Minutes of the General Assembly in Riga 12-13 May 2007 and extraordinary General Assembly in Paris 26 October 2007 were approved unanimously.

3. Activity Reports from President and Vice Presidents

i. The President presented her report of CPLoL Executive Committee Activity as published in the Newsletter. She added current information regarding the welcome she and the General Secretary had received as guest speakers at the 20th Anniversary Celebrations of Federazione Logopedisti Italiani (FLI) and was delighted to share the beautiful flowers receive with the meeting. She wished FLI congratulations and continued success and CPLoL also congratulated the Union Professionnelle des Logopèdes Francophones (UPLF, Belgium) on the upcoming occasion of their celebration of 25 years.

The President then offered to answer any questions regarding the report. One delegate asked about the revisions to the Internal regulations and was advised that these were in order to update the Internal regulations to be in line with the changes to the structure of the organisation in the previous General Assemblies e.g. the numbers of delegates per country agreed at the GA 2005 and revision to the subscription structure and levels at GA 2007.

A second question was asked for information regarding the nature of the global contacts that CPLoL had engaged with. The President elaborated on the productive meetings with Presidents and office bearers of ASHA and IALP that been set up during the CPLoL congress and advised that members are invited to read all the Minutes which are documented in the Executive section of the website.. During these meetings with ASHA there had been sharing of information and ASHA had been generous in offering access to their many resources and both IALP and ASHA were keen to collaborate with

CPLoL as the relevant European organisation on professional matters, evidence based practice, educational developments and research activity.

ii. The Vice President for Education, Pirkko Rautakoski then presented her report as published and commented on proposals for future projects in the Education Commission which will be presented more fully later in the agenda,. The meeting adopted the report unanimously.

iii. The Vice President for Professional Practice, Maria Christopoulou also presented her report as published and listed several suggestions for future projects in the Professional Practice Commission.

iv. The Vice President Congress Hanneke Kalf reported on the successful Congress in Ljubljana. This had introduced a significant part of the programme devoted to Education issues and the response to this by participants had been excellent. She would hope this continues. Bauke Leijenaar said feedback he had received was very positive, underlining the value of this to the profession . The financial breakdown of income and expenditure showed that translation costs were significant. The VP thanked the Congress organiser who had worked tirelessly to keep within her budget and the Slovenian Association who had hosted the congress and delighted the participants with the Magnificent Opening Display by the very special Dancers.. . .

v. Vice President Recognition Bent Kjaer presented the report from the Committee on recognition, and explained that the rationale for the decision on postponing the work on a professional platform would be discussed under item 9 when it will be voted upon.

3. a Report of the Working Group on structure, functioning and finances

Michèle Kaufmann-Meyer (ARLD, Switzerland) presented the report published by the working group Structure and Functioning set up by the Extraordinary General Assembly of October 2007 to review the changes in structure agreed at the GA 2005. Michelle commented there are many open points and lack of conclusions. The group had been created group 2 years ago – it was decided to analyse structure and functioning financing after introduction of new statutes. She stated that the Group had not completed its work – it was her personal view that the work should continue with further discussion. but she wished to state that she had not consulted the group before saying this. J-M Kremer (FNO, France) as an appointed member of the group thanked her for those comments and said he too hoped the work would continue. The question was posed by Michelle “Is it the wish that it continues in the sense of these conclusions?”

.Hazel Roddam (RCSLT, UK) said that she wished to comment as instructed from RCSLT. They are disappointed that the group did not achieve the mandate as expected. They recognize these are serious issues and that they would respectfully request that they have input to or representation in the group; they would like to see a clear time

frame for the group with strong direction from the EC and clear definition, time frame and milestones. RCSLT does want to thank the group and acknowledge that people have been working hard to address the issues. Wiebke Scharff Rethfeldt (DBL, Germany) said she felt strongly it is definitely necessary to have clear aims and time frame and milestones – and if in carrying out a task it can be seen that it cannot be achieved then there should be contact made with a Vice president and perhaps if necessary seek help from other persons..

The President then invited any further questions or comments and asked was anyone against any of these. As there were no further comments nor dissent she called for the adoption of the reports

VOTE TAKEN: The reports from President, Vice President Education, Vice President Professional Practice, Vice President Congress and Vice President Recognition were adopted unanimously

The statement from the Working Group was adopted.

4. Accounts 2007-2008 and expected budgets 2009-2010

The Treasurer Joe Reynolds presented the financial report as published and explained the current financial situation of CPLoL. He reminded the members that a large loss due to the 2006 Berlin Congress deficit had been covered from reserves while for 2007-8 and expected budgets for 2009-10 the main running costs were near the break even mark. Due to the actions taken and agreed by the 2007 General Assembly the financial position has improved and subscription income rose while costs went down .The surplus has assisted in replenishing reserves. In conclusion actions have worked as intended and position is satisfactory at present. However when we talk about money there is always prediction involved and we cannot be sure therefore we need to be cautious in how we manage our finances. One major necessary item for 2010 projected budget includes the purchase of a website platform to improve our facility. The detail of this is being discussed by the Executive committee with the webmaster and software suppliers. Finances will also be affected if funding for NetQues project is achieved. We would have to manage both general budget and project budget – but would also allow us to use our finances more effectively. The Treasurer then presented two illustrations .to show that deficits are in years of General Assemblies - which would be expected because of extra costs – and finances are also distorted by congresses.

He provided the summary for 2008 illustrated by a Pie chart of 90,000 euros showing 2/3 of costs relate to costs of travel, accommodation for meetings 1/6 for EC and 1/6 for website and translation costs. No doubt this is a large amount of money and important to make sure it is well spent and activity produces worthwhile results. The Treasurer closed by commenting that he was sure the new EC and delegates will ensure this money is well spent. He then invited questions?

As there were no questions, the President then thanked the Treasurer for presenting the finances so clearly and for keeping them in order.

VOTE TAKEN: The meeting adopted the Treasurer's report unanimously.

5. Auditors' report

Wiebke Scharff Rethfeldt (DBL, Germany) presented the auditors' report following the audit undertaken by her along with Raffaella Citro. She stated she was happy to report that the Treasurer had been very cooperative providing all information necessary to audit the accounts. The auditors were satisfied with the careful management and well structured documentation. Regarding travelling expenses the auditors wished to remind every delegate to reduce these as much as possible. They do acknowledge the great work in keeping in mind the budget when arranging meetings and ask delegates to be mindful of getting the best value travel possible. In examining the costs of venues they note that securing these at good prices is not an easy job since we are now a large organisation with so many member associations and delegates.

She concluded by stating that the auditors wish to report to the GA that they are satisfied that the accounts are correct and are finances well managed and carefully presented. They wish to propose that the GA accept the accounts and offer a special thanks to Joe Reynolds for his work

6. Vote on Definition and Principles of Continuing Professional Development. (CPD) (Education. Commission)

The Vice President Education presented the paper: Definition and Principles of Continuing Professional Development. She explained the commission had conducted a survey and found considerable variation. She drew to the attention to the delegates that following discussion the previous day in the commission: an amendment to the French translation of the version published in the Newsletter was made as follows:
English: "...and clearly state the learning outcomes"
change the translation of "learning outcomes" from "resultats" to "objectifs"

VOTE TAKEN : The Definition and Principles of CPD was adopted unanimously

7. Vote on Position Statement on Practice Education (Education Commission)

The Vice President Education presented the Position Statement: on Practice Education

VOTE TAKEN: the Position Statement on Practice Education was adopted unanimously

8. Vote on Revised Code of Ethics (Professional Practice Commission.)

The Vice President Professional Practice presented the Revised code of Ethics

She informed that the titles in English and French are not identical but reflect the way it is in each language

French title is now Principes ethiques de

A member of the commission, Michèle Kaufmann-Meyer (ARLD, Switzerland) asked if there will be an electronic versions on website very soon and was assured that there would be..

It was commented upon that this provides a basis document for all the countries and a delegate asked whether each country could adapt it – how far can each country make translations.. It was suggested that CPLoL work should be acknowledged when used Philippe Betrancourt clarified that the working group had tried to write something that would apply generally in all areas. but could not take account of all the different systems. It is the business of every country to make adaptations as they need. - The analogy is that for each country it is like the interpretation of EU directives – the members are expected to transpose the directive into their own setting as long as it is not in contradiction with the original idea.

VOTE TAKEN: the Revised Code of Ethics was adopted unanimously

9. Vote on Statement on resetting the Common Platform decision

(Recognition .Committee.)

The Vice President stated that he assumed all had read the report. The reason for this decision and statement is that the GA decided three years ago that we should work to establish a common platform in accordance with the EU directive on recognition of professional qualifications. The committee have worked on it and some of you have seen the poster at the congress but the committee members have reasoned that as has also decided by many other professions, and in light of new information it is our opinion that it is not very opportune to continue for the time being on work on establishing a common platform. Should the NetQuES Project proceed then it will be working on gathering the vast amount of data needed for establishing such a platform. It is our view that we should therefore engage the GA in this decision to postpone it meantime. Perhaps the statement may not be very clear and so to clarify the issue - If the NetQuES is accepted then the Recognition VP will work closely with the project leaders – if not funded the above statement will be reconsidered at the next General Assembly in May 2011. The intention is that for the present the project to have a platform should be put on hold.

VOTE TAKEN: the Statement on resetting the Common platform i.e. postponing further action and to revisit this decision at GA May 2011, was approved..

10. EC Motion on extra delegates The Treasurer, Joe Reynolds introduced the motion. He commented that there have always been the practice that extra delegates can be sent by associations. At the GA it was affirmed that they can attend at their own costs. The EC believe it can be useful in some situations for these additional delegates but also the EC is aware that when extra delegates attend it can cause practical difficulties – e.g. over crowding in meeting spaces and also extra costs in the budget.

Introduction to the motion

When the CPLoL Statutes were changed, to move from three delegates per country to two delegates, it was agreed that it would be open to member countries to send extra delegates at their own expense. Some member countries have chosen to send an extra delegate or delegates, and have paid the travel and overnight accommodation costs involved. However, it has not been our practice to recover from those members the other expenses incurred. Extra costs can arise in catering, and the presence of extra people can at times lead to overcrowding in meeting rooms. The detail of these costs varies a good deal, mainly because of the different types of contract we have with hotels.

It is proposed that member countries should have the right to send, at their own expense, a maximum of two extra delegates to the CPLoL commissions meetings, for which they will contribute 100 euros per delegate per meeting to defray additional costs.

It is not always possible to arrange extra seating – contracts are arranged well in advance whereas we only receive details of additional delegates a month or two in advance. This also relates to the broader view of the workings of CPLoL – we would expect that this review will consider these conditions again however the EC felt that this subject should be discussed here today and that delegates should have an opportunity to vote on a motion to regulate how associations send extra delegates

Monika Rausch (DBL Germany) – I agree with the motion and it is necessary She asked for clarification if it was proposed a maximum of two additional per commission or in total – clarified that the motion is in total i.e no mre than two additional delegates by any member.country..

VOTE TAKEN Unanimously agreed

11. Plan of projects 2009-2011

The VP Education updated on proposals as published following the previous day's meeting NB the Commission Minutes contain details plus the plan and outcomes
Add :

- Annual statistics as ongoing project
- Follow up registration of SLTs needing CPD
- Life Long Learning –
 - a. CPD and continuing professional registration/re-registration
 - b. Specialisation
- Definition of SLT–
 - a. as scientific subject/independent discipline (not the job but the term Logopedics – definition of Logopedics as a scientific area
 - b. forms /different modes/types of teaching and learning in clinical practice in initial education

Commission will have to prioritise around the number of projects and time frame but it was agreed it is good to have them on the list

The VP Professional Practice listed project topics for the PP commission

- European day was the only certain on going one. Since this had a lot to do with Prevention – she felt that it links in with the EU day
- Evidence based practice
- Changing role (of SLT in Public Health) in the world taking into account sociological and psychological aspects includes prevention
- Classification
- Communication with other professions, countries etc
She suggested that specialisation of SLTs might be a project for this group to undertake.
- Criteria for decision making in professional practice

The VP Education noted there might be some overlap with the Education Commission's work and suggested that this domain overlaps the two commissions whereas the Education commission would be looking at issues in relation to education both clinical and academic - perhaps the EC should decide how this work is allocated.

Some of the commission members commented on the projects:

Philippe Betrancourt (FNO, France)

Perhaps the changes in the role are not swapping one role for another – it is much more about developing the role and having complementary roles coming into the picture

Louis Heylen,(VVL, Belgium) thinks that criteria for decision making based on EBP should combine the two subjects.

Hazel Roddam (RCSLT, UK) We plan that for EBP the working group would coordinate resources and practice examples how do clinicians demonstrate and validate the use of EBP everyday

Decision making would be specifically for prioritization of case loads.

Monika Rausch (DBL) commented that CPLLOL approved the ethical framework – there had been wide discussion on second new sentence – whole group agrees with content of sentence but many want to make small changes not in main message but in formulation but needs some people working on the text of the paper approved on Ethics.

Hazel Roddam (RCSLT, UK) said we had agreed we should put the document on website as soon as possible – so perhaps the new VP can coordinate the updating of that sentence before it is put on the web. AGREED

Stine Thorsen (ALF, Denmark) commented that it is very important we do not spend too much time on revisiting past work but that we move forward and take on new projects.

12. Congress 2012

Bauke Leijenaar presented the candidature from the Netherlands saying he was sorry there are not more to vote upon but that the NVLF is delighted to present their candidacy

He stated their reasons for this:

- NVLF has the capacity and expertise: they are able to organise a large congress – such as in 1998 for IALP. which was a success and we think there will be many visitors for this congress – for instance for their own next congress in two weeks they will have over 600 - Dutch and Flemish
- This would be our first time to do this for CPLoL
- The Anniversary of NVLF for 85 years as an association will be in 2012
- They are looking at Amsterdam Utrecht or the Hague for best value
- Schipol airport has good connections
- The Netherlands has many good tourist attractions

VOTE TAKEN : APPROVED and NVLF thanked for bidding to organise Congress.2012

13. National news

Cyprus Association reported

that in 2009 it was host to the IALP multilingualism symposium

They were pleased to announce the first education programme for SLTs in Cyprus, This new 4 year programme had just commenced at the European University Nicosia

FLI Italy

We would like to tell you about Italy. FLI continues with all the Political roles in which it can become involved – in education we are very engaged in the University and we have published a book about the Minimum standards – FLI has become partner of Cochran collaboration and we have been able to work with Cochran in Italy and organise seminars for the profession and that will lead us to special research in SLT Turin 2013 will host the IALP congress

Report of professional profile completed last night – is complete and will be published as soon as possible. Analysis and conclusions in the Glossa for Unadreo. in 2010 and she wished to thank the group for the huge work they did with her for this report.

14. Host association for the ordinary GA, Spring of 2011

Trygve Andersen (ALF, Denmark) on behalf of ALF wanted to welcome CPOLOL to hold its GA in Spring 2011 He said ALF had been doing some research and it is available to set the date in weekend 13 -15 May 2011 in Nyborg next to Zeeland and near the bridge between Funen and Zeeland. Very good service at the hotel. one hour from Copenhagen airport. The Danish Association has had its congress there for last 65 years.

The delegates approved that the next GA be held at Nyborg Strand, 13.-15. May

The meeting broke for lunch and reconvened at 2.30 pm

15. Elections

All voting delegates were issued with voting papers. It was agreed to vote for all candidates on the voting papers regardless of whether or not they were unopposed.

The papers were completed and Joe Reynolds and Bent Kjaer as retiring members of the EC were appointed to complete the count.

The results were as below.

VOTE FOR CANDIDATES FOR EXECUTIVE COMMITTEE October 2009 - May 2011

VOTE à candidatures pour le CE du CPOLOL – mandat 2009-2011

POST /POSTE	NOMINEE /CANDIDAT	NO votes
PRESIDENT <i>PRÉSIDENTE</i>	KALF, Hanneke Netherlands/Pays Bas	ELECTED UNANIMOUSLY/ VOTE A L'UNANIMITE
GENERAL SECRETARY <i>SECRÉTAIRE GÉNÉRALE</i>	PATTERSON, Aileen UK/R-U	ELECTED UNANIMOUSLY VOTE A L'UNANIMITE
HON. TREASURER <i>TRESORIE</i>	HARTVEIT, Gro Norway/Norvège	ELECTED UNANIMOUSLY VOTE A L'UNANIMITE
V-P EDUCATION <i>FORMATION</i>	IOSSIFOVA, Rositsa Bulgaria/Bulgarie	
	LOWIT, Anja UK/R-U	ELECTED BY MAJORITY VOTE / ELUE AVEC UNE MAJORITE
V-P PROFESSIONAL PRACTICE <i>PRATIQUE PROFESSIONNELLE</i>	CHRISTOPOULOU, Maria Cyprus/Chypre	
	KAUFMANN-MEYER, Michèle Switzerland/Suisse	ELECTED BY MAJORITY VOTE/ ELUE AVEC UNE MAJORITE
V-P RECOGNITION <i>RECONNAISSANCE</i>	BETRANCOURT, Philippe France	ELECTED UNANIMOUSLY VOTE A L'UNANIMITE
V-P CONGRESS <i>CONGRES SCIENTIFIQUE</i>	CITRO, Raffaella Italy/Italie	ELECTED UNANIMOUSLY/ VOTE A L'UNANIMITE

The president took the opportunity to request any items for o discussion during the counting of votes; the following items were raised and discussed in Open Forum:

- A. VPs and other Members of the EC to put latest versions of documents on website then people can download the latest version.
- B. .Discussion re whether or not we should publish CPLoL documents in a book or CD
- C. Noted that CPLoL's 25th anniversary is coming up in 2013 - perhaps want to hand over a book or CD to EU authorities: Agreed New EC should consider this.
- D. To represent CPLoL to political authorities members should use CPLoL official documents.

15 b Appointment of Two auditors

Wiebke Scharff Rethfeldt (DBL, Germany) was nominated and agreed she was willing to stand again to continue as Auditor for another term. Louis Heylen (VVL, Belgium) volunteered to act as auditor. There were no other nominations. Both Wiebke Scharff Rethfeldt and Louis Helen were therefore duly appointed.

15 c. Appointment of Webmaster

Bent Kjaer was nominated and voted unanimously to continue as webmaster.

16. Miscellaneous

The outgoing President thanked everyone for their attendance, collaboration and friendly debate.

The incoming President took office and chaired the presentations and votes of thanks expressed to the outgoing Executive. Tributes with illustrated background slides were paid to each by colleagues for the tremendous work they have done in support of CPLoL.

17. Closure : The meeting closed at 4.00 pm. .