

Minutes of the E.C. meeting in Edegem, June 27, 2003

Present: Linda Schrey-Dern, Bent Kjaer, Louis Heylen, Tina Faber, Aileen Patterson, Josiane Jacobs, and Birgitta Rosén-Gustafsson.

1. Opening of the meeting - and decision on the definitive agenda

Linda welcomed the members and declared the meeting open.
The agenda was approved in the form sent out.

2. Approval of the minutes of the Luxembourg meeting May 1, 2003

The minutes were approved.

3. General information

Nothing to report.

4. New structure of E.C. / CPLOL

As for the E.C. it should be stressed that the matter for discussion is not really the *structure* of the E.C., but rather the roles and functions of the members/officers of the committee. Linda presented her proposal which is mainly concerned with the domains of work of each of the vice presidents. Furthermore it is about not to have three fixed committees, with one representative from each member association, but to work with e.g. two standing committees and a number of smaller working groups consisting of the best qualified for the specific subjects/matters dealt with.

The debate touched facts and viewpoints such as –

- it is impossible to work with up to 25 persons in a commission;
- we have to discuss the financial aspects of having three representatives from each of the new associations that have maybe less than 100 or a few hundred members;
- if we continue with three commissions these might be considered a kind of 'mini-G.A.', in the sense that all countries will be represented here;
- the commissions may split up in subgroups working on specific projects; the results of the subgroups' work are discussed in the commission – and finally approved/adopted by the G.A.;
- subgroups might meet at the most appropriate place, at the most appropriate time, one or more times per year.

The result of the debate was a preliminary proposal concerning the functioning of the G.A. / the commissions:

1. The G.A. is the decision making body.
2. Three commissions, each having representatives of all member associations:

- A. (Professional) Practice
 - B. Education
 - C. Quality (Professional Standards)
3. A standing committee on *recognition of professional qualifications* (composed by a small number of members from the three commissions) and a standing committee on *scientific congresses*
 4. Each one of the commissions are chaired by a VP. The fourth VP will chair the standing committee on Scientific Congresses.
 5. Each commission will work mainly in smaller working groups. The groups present their work to the commission for plenum discussion and approval. Eventually the results are presented to the E.C. / G.A.
 5. Timetable for the changes:
 - A. Presentation of the ideas for the G.A. in Malmö in October 2003
 - B. Discussion in the commissions at the spring meeting 2004 + a short discussion in plenum.
 - C. The E.C. will prepare the final proposal for adoption at an extraordinary G.A. in October 2004, making it possible to nominate candidates for the new posts at the ordinary G.A. in spring 2005.
- >>> The E.C. members will send their comments, proposals, contributions to the lists of tasks etc. for the seven functions to Linda as soon as possible and no later than August 4th.

5. Terms of office

After some calculations it was

>>> decided to propose a maximum of 8 years on the E.C.

6. General information

Still nothing to report.

7. Tasks

Reviewed.

8. Financial situation

The 2002 result was negative, because of prepayments for the congress and some 'post payments' for Helsinki.

The fees for 2003 are a little lower than usual because of change of currency from FRF to Euro. In general the 2003 result looks satisfactory.

9. Edinburgh Congress

a) Situation report: We have received no report from Sylvia. From Anne Preedy we know that by June 26 we had 226 participants.

b) The presentation layout was presented.

>>> BK will send the base file to the VPs.

>>> The VPs will send their material to BK for definitive editing.

>>> TF will present an overview of the (development of the) CPLOL congresses since 1992.

>>> Proof reading of the English version of Birgitta's slides: Aileen. Translation into French: Jean-Marc Hild.

>>> Proof reading of Aileen's French: Tina.

>>> Proof reading of Tina's presentation: Aileen.

c) Proceedings: Tina presented a quote from Euroscript – the company that is doing the translation/interpretation.

>>> Decided to accept the quote, and to order 800 copies. Tina will inform Sylvia of the decision.

10. General Assembly

a) Elections. Joe Reynolds has responded positively to the proposal to candidate for treasurer.

b) Activity reports. The drafts must be sent to all E.C. members for comments before Edinburgh, and decided upon at the E.C. meeting there. BK will contact Fréd about translation of Birgitta's report.

BK will ask the member associations for national news (to be included in the G.A. Newsletter), specifically concerning activities of the association related to the proposed directive on recogn. prof. qual. and to the European Year of PD. + any other news / issues of importance / interest for CPLOL members.

BK will prepare the agenda to be decided upon at the Edinburgh meeting.

c) Enlargement meeting:

country	current status	full member by -	attend Malmö	comments
Cyprus	Obs. member	01.05.2004	yes	
Estonia	Obs. member	01.05.2004	yes	
Lithuania	ready for O.M.ship (approved by EC)	01.05.2004 (?)	?	vote on O.M.ship 18.10.2003
Czech Rep.	ready for O.M.ship (approved by EC)	01.05.2004 (?)	?	vote on O.M.ship 18.10.2003
Poland	applying	?	yes	statutes...???
Malta	not yet applying		yes	
Slovenia	not yet applying		yes	
Latvia	not yet applying		?	
Hungary			?	
Slovakia			?	

Louis will contact the associations again, asking for a definitive response if they will be attending the meeting.

It also has to be stressed to Lithuania and Czech Rep. that they need to be present in Malmö to present their association and their application; otherwise we cannot process the application.

11. 15th Anniversary

a) The table of contents of the CD-ROM was discussed and amended.

b) >>> Decided to invite the signatories of the constitutional charter for the anniversary dinner in Malmö.

- > > > Decided to have a pin made and present it to the founder members.
- > > > Decided to have a pen 'printed' to give to all attendants in Malmö. BK will find possible items and propose an inscription text – and mail the proposal to the E.C.
- c) Other ways of celebrating: BRG proposed a magician to perform at the dinner.

12. Reports of the vice presidents

Birgitta raised some problems about funding applications. Partly solved.

13. www.cplol.org

BK will receive material from the VPs about what information should be on the new website.

The new website will be launched immediately after Edinburgh.

14. A file number system

> > > Aileen will present a concrete proposal / BK will present a concrete proposal based on the Anniversary CD. (We'll see who comes first...)

15. Congress 2006

Linda presented the preliminary plans of DBL for the 2006 congress. These plans are not acceptable. Linda will contact the DBL explaining the idea of a CPLOL congress, especially that the whole professional / scientific contents must be part of the CPLOL congress (not a separate DBL-congress).

16. AOB

a) Dates and places for future meetings. The place for the December meeting will be decided in Edinburgh.

17. Closure

The meeting was never closed; we were too tired... But the meeting was finalized at 4.45 p.m.

Keeper of the minutes: Bent E. Kjaer