

## Minutes of the E.C. meeting in Odense, June 18, 2005

Present: Birgitta Rosén-Gustafsson (BRG), Bent Kjaer (BK), Tina Faber (TF), Giorgos Kalomiris (GK), Hanneke Kalf (HK), Aileen Patterson (AP), Joe Reynolds (JR),

### 1. Opening of the meeting - and decision on the definitive agenda

BRG welcomed the members, especially Hanneke and Giorgos, and declared the meeting open. A short presentation of each member was given, by each member. The agenda was decided on, as distributed, with a remark from Joe that he wanted to discuss the future meetings as to financial aspects.

### 2. Approval of the minutes of the Graz meeting, 5<sup>th</sup> May 2005

Minutes approved without remarks.

### 3. General information

AP mentioned that an organization exists in UK called the Alliance of UK Health regulators on Europe (AURE) which includes the Health Professions Council. It campaigns on behalf of UK regulators for standards in Europe.

It might be important to make contact with them and inform of our existence. Aileen to give details for Birgitta to contact them. ([www.aure.org.uk](http://www.aure.org.uk))

### 4. Finances

JR informed about the general state of finances. So far we have had more expenditures than expected in 2005. Some of these are caused by late incoming claims for travel reimbursements. The situation is not critical, and we must rely on a reduction of costs and a leveling of the budget as the number of delegates has been reduced by 33%.

*Future EC meetings :*

1 October 05: Portugal (part of the EC)

21 October 05: Paris (9 -18)

14-15 January 06: Aachen (9-18 + 9-12)

5 May 06: Athens (9-18)

*Future Committee meetings:*

22-23 October 05: Paris (9-18 + 8.30-11.30)

6-7 May 06: Athens (9-18 + 8.30-11.30)

*Next General Assembly:*

May 2007: JR will look into optional venues

### 5. Tasks (the 'old' list)

The list was revised – and will be updated by BRG.

### 6. Functions within EC – decision about vice presidents: designation of fields of responsibility/competences

It was decided that –

AP will be in charge of the Commission Education

HK will be in charge of the Commission Professional Practice

TF will be in charge of the Scientific Committee

GK will be in charge of the Recognition Committee

All vice presidents were asked to draft a short and precise description of what should be understood by / included in the names of the commissions and committees – in both English and French, to be circulated to the EC and decided on at the next EC meeting, and discussed in each commission/committee at their first meetings in October.

BK will write to all member associations asking them to inform us, before the end of July, who will be the two delegates during the term 2005-07 – and to which commission they have been appointed.

### **7. Work plan (NB: the French proposal for a working group...)**

BRG suggested that BRG and BK will make a proposal for a new plan and circulate it to the EC. All members are encouraged to add / comment – and we will discuss it and decide on it at the Paris meeting.

Concerning the French proposal of setting up a working group to discuss the future structure, functioning and budgeting it was decided –

- a) To have a “general meeting” in October 2005 (½ hour at the end of the meeting), where the EC will inform about the objective of the group and the schedule on to the GA in 2007;
- b) To give the member associations some months for ‘national considerations’ until May, with a chance for the associations to decide if they want to present a candidate for the group;
- c) To have another “general meeting” at the May meeting to set up the group.

The group will have the time until January 2007 to work on the objective – at which time it must hand in a report to the EC to be presented and discussed at the ordinary G.A. in May 2007.

### **8. Future projects**

All vice presidents will take stock of the work and projects having been carried through so far. Furthermore, AP and HK will list the proposed future projects and other ideas – to be discussed and prioritized by the EC before the commission meeting in October.

At this point it became evident that we would need an extra meeting some time prior to the Paris meeting. This was decided... (See item 13 and 14)

### **9. European Day of SLT 2006**

The working group on this project has been working and will meet again in Paris. Before that, the vice presidents and the president will draft a letter to the member associations informing them about the project, encouraging them to take part, and premise that further materials will be sent to them ASAP after October.

It was further decided that HK will talk to Jenta about going to Paris, on the costs of NVLF, to join the working group.

### **10. NGO application (with Linda)**

BRG informed about the refusal of getting NGO recognition that she recently received. It is still difficult to find out what the reason might be.

Linda informed about the link (sent to the EC by email) where we can find the definitive version of the directive on professional qualifications – and referred to the procedure for becoming a professional platform.

BRG suggested, and it was **decided**, that she **and BK will address Mrs Gutskov directly** (ASAP) asking for details about reason for refusal and what to do in order to get on with the application.

### **11. Congress 2006 (with Linda)**

Following the meeting 17<sup>th</sup> June in Köln (dbl + Linda + BRG + TF + JR) Linda presented the preliminary schedule and ditto budget. Both were discussed thoroughly. Decision was taken about –

1. Income from exhibition: Decided to accept a fixed amount of 30,000 Euro.
2. Translation: Further investigations into quotes (TF)
3. Gala dinner: LSD will inform dbl that the EC want to let dbl arrange an evening that they feel comfortable about.
4. No special CPLoL 'social event' on Saturday night for all participants. It was decided, though, to arrange an informal party for keynote speakers and the dbl organizers, arranged by LSD and paid by CPLoL.

### **12. Organization of the Paris meeting**

JR will contact Minaze about a room at the FNO office for the EC meeting on Friday.  
JR will finalize the convocation, and it will be sent to the associations ASAP – with a deadline by the end of August.

### **13. Portugal**

BRG will contact the Portuguese association informing them that there will be 5 members of the EC there, and talk to them about the presentations.

### **14. Croatia**

BK will contact the Croatian association, apologize for the late reply (due to EC meeting today), inform them of the 'new' EC, and express our wish to accept their invitation.

### **15. Terminology project / Going to San Diego(?)**

If something was decided upon, it was that CPLoL cannot pay for three people to go to San Diego. *[The details below are based on subsequent email correspondence.]*

It was discussed if AP should go. She will if her university will pay for her – which is unlikely. However, it should be kept in mind that she is representing CPLoL in the terminology project. No decision was taken.

It was discussed if BRG should go. It was expressed that we would support BRG if she felt it was worth going. This would be if there was evidence that there would be a proper formal meeting which would do business and take decisions. For the moment there is no information whether this will be the case or not. No decision was taken.

It seems that decision was taken to pay part of the costs for BK (who will ask ALF to pay another part, as he is representing ALF in the project).

### **16. Presentation and updating of addresses and photos for the web site.**

Photos were taken – at the corner of roses and 'Under Lindetræet'.

Keeper of the minutes: Bent E. Kjær