

## Minutes of the E.C. meeting in Aachen, January 14, 2006

Present: Birgitta Rosén-Gustafsson (BRG), Bent Kjaer (BK), Giorgos Kalomiris (GK), Hanneke Kalf (HK), Aileen Patterson (AP), Joe Reynolds (JR).

Apologies from Tina Faber.

### 1. Opening of the meeting - and decision on the definitive agenda

BRG welcomed the members to the meeting – at the City Hall of Aachen(!).  
The agenda as presented by the president at the meeting was decided upon.

### 2. Approval of the minutes of the Paris meeting, 21<sup>st</sup> October 2005

Minutes approved without remarks.

It was decided that as of the term 2005-2007 the [minutes be signed by the president](#).

### 3. Letter from Tina Faber

TF has emailed the EC members informing them that she “will have to take distance from the CPLoL work for the moment”. BRG has talked to TF, and so has HK, and the actual fact is that for personal reasons TF is not able to attend to her duties for the moment and for an undefined future.

Given the urgent tasks concerning the congress, the EC have to decide on a solution implying a substitution of TF as regards her current duties.

Decisions: For the moment the EC will reallocate TF’s duties with HK taking a lead role for the congress and seeking the help of the Scientific Committee for as many tasks as possible/necessary.

As regards TF’s position as a VP it was decided to give TF until the end of March to find out about her situation. [BRG will talk to TF](#) about this, including asking her for a definitive decision by Easter time.

For the moment we agreed not to proceed to co-opt a new VP. We will [review this position at the EC meeting in May](#).

### 4. General information

#### A. Report from the commissions in Paris

HK: As for the European Day a number of goals were set up. It was discussed and agreed that the project is a CPLoL one, but it has to be carried out on a national level.

Quality guidelines: Two Working Groups were set up on ethics and therapeutic process respectively.

>>> Along the debate the EC members reminded themselves that [in the future the EC must take the time to discuss and define the aims of any projects launched](#).

GK informed about a proposal for the General Assembly to vote on, namely that the member associations acknowledge CPLoL as the professional platform of logopaedics / speech and language therapy / orthophonie in Europe. This will be the first step towards establishing CPLoL as the EU professional platform. The second step will be that the associations lobby their respective governments to have them inform the EU Commission that they approve CPLoL to be 'the platform'.

B. BRG reported from the ASHA convention. In particular she mentioned the President's luncheon to which international presidents and delegates were invited. After the 'meeting' a paper was circulated asking for issues that every single association estimate as important to work on on an international level. BRG has replied on behalf of CPLoL.

C. Report from the Terminology project. AP reported from the two meetings of the project group – about the discussion on the aim of the project, on the possibilities of involvement, on the memorandum of intent, etc.. At the second meeting (Sunday morning) it was decided to reduce the memorandum – and the expectations – and as of now to talk about "terminology frameworks". It was stressed that the aim is not to set up a list of terms to be accepted throughout the world; in contrast, the project "will investigate the principles and scientific methodologies applicable to terminology from the fields of epistemology, taxonomy and general semantics" (*Statement of intent 12 January 2006*).

For the moment a letter of intent has been circulated with the purpose of having the associations sign up for continued involvement – for a period of two years. It seems there will be a meeting in Berlin, September 2006, and the plan is to present a preliminary result of the work at the IALP congress in Copenhagen, August 2007.

## 5. Tasks

The list was revised; a number of tasks were discussed. The list will be [updated by BRG](#).

## 6. Finances

(See the annexed report of the treasurer for details.) The financial situation is less comfortable than in previous years, and our reserves have gone down again. A raise of subscriptions is inevitable. However, it was [decided to wait till May 2007](#) with a concrete proposal for a raise.

## 7. European Day of SLT 2006 – especially the poster

[BK will contact Jean Marc](#) immediately concerning the poster. We need the poster in print quality, in English and French + the various national versions he promised to edit.

## 8. Congress 2006

BRG informed about the meeting with DBL 13<sup>th</sup> January. (See the minutes of this meeting; to follow.)

*CPLoL-poster:* [BRG + AP + BK will communicate](#) about the contents of the poster. Proposals to be sent to all EC members. [Final decision by the end of April](#).

*Student assistants for the congress:* Letter to member associations to be [sent by BK](#).

*VIPs:* Decided to have a *reception* for 'distinguished guests' (international guests, presidents of member associations, past presidents of CPLoL, etc.) Time: Saturday 5.30 pm to 6.30 pm.  
*Dinner* for VIPs: EC, keynotes, DBL organizers, scientific committee members – after the reception.

**BK will send** an *invitation* to all member associations to present the association by a *poster* at the congress.

*Round table discussion:* The topic for the discussion will be the theme of the congress. To moderate the discussion we need a person (or two) who is/are working in the area of bilingualism and who is/are able to attend the presentations. It was mentioned that possible persons could be Wiebke and Nicole.

**Decided that HK will communicate** with the Scientific Committee about this.

### **9. Planning of the GA and commissions in Athens**

The **convocation will be sent out soon** – by JR/BK.

The General Assembly will take place from 4 pm to 6 pm on the Saturday.

Items for the agenda:

1. The French proposal / setting up the working group.
2. Vote on admittance of new members (Latvia and Croatia)
3. Vote on first step towards a European platform.
4. Congress 2009
5. GA 2007

**BK will send out** the call for the GA incl. agenda primo March.

**GK will arrange** for the Saturday evening/night.

### **10. New members: Latvia and Croatia + inquiry from Iceland**

*Iceland:* BRG has had an inquiry from Iceland that they are interested in becoming observer member. **BK will send** the new application form to **BRG who will forward** it to Iceland.

*Latvia and Croatia:* BK will scan the original application forms (the old version) and send them to the EC – within a week. Within two weeks thereafter comments must be given by the EC.

BK will inform the two associations about our decision – and, if it is positive, invite them to Athens to present themselves (max. 5 min.) and to be voted on.

### **11. Asia Pacific Society for the Study of Speech, Language and Hearing – membership?**

No further action to be taken.

### **12. Congress 2009**

We have received no information from Spain/Portugal as to proposal for venue etc. **BK will email the delegates reminding them** – and informing them that we need a definitive report now as to whether they believe it will be possible for them or not. If not, we need to look for other host association(s).



Decided that **JR will talk to Maria** about not going to Cyprus in May 2007. Instead we plan to go to The Netherlands – May 11<sup>th</sup> to 13<sup>th</sup>. **HK will talk to NVLF** about this. Information will be given at the GA in Athens.

### **13. AOB**

- a) HK informed about an article that she will send to all of us.
- b) AP brought greetings from Susanne Daniel.
- c) BK has purchased the two digital projectors.
- d) BK will set up a complete list of addresses, phone numbers etc. of all EC members.

Next EC meetings:

1. Athens, 5<sup>th</sup> May
2. Odense, 8<sup>th</sup> July. Arrival Friday 7<sup>th</sup>.

Keeper of the minutes: Bent E. Kjær

## Annexe

### **Finance update and business**

1. 2005 result.
  - At end 2004, we had 68000 euros in the savings account, and 9000 in the current account. At end 2005, we have 65000 euros in the savings account, and 2000 in the current account. We have therefore made a **deficit of about 10000 euros** during 2005, covered out of our reserve.. The book-keeping is not yet finished, but I do not expect a major change in the picture.
  - The underlying position is a little worse, since I have 10000 euros of expenses to pay for 2005 activities, where the bills did not come in till mid-December, and I was not able to transfer the money from the savings account and pay the bills before 31/12/05.
  - There are a couple of expense claims from 2005 still outstanding, from Portugal and France, and a couple of individuals. However, in some of these cases, there are also reimbursements still to come in for extra overnight stays in Paris. So the final outcome may not be greatly affected.
2. Budget for 2006
  - The costs for 2006 will be less high, since there is no ordinary Gen Assembly with an extra night, and since we will see the full effect of having 2 delegates per country. The meeting in Athens will be cheaper in terms of accommodation, but travel costs are uncertain. The autumn meeting will need to be carefully planned financially. I am still looking for a venue.
  - Note also that expected new members, usually small countries paying low subscriptions, will tend to increase costs more than income.
  - The congress costs will also come in during the year, but we do not know when any reimbursement may be made, if there is a surplus. It could well be during 2007. We have to **pay 41343,50 euros in August** for advance costs for accommodation in Berlin. This will take up most of our existing reserve.
  - We need to look at the **costs expected this year**, and I have separate papers on this.
3. Review of level of subscription fee to CPLoL
  - The review of functioning will be considering the working of CPLoL, and looking at representation and voting rights, as well as the possible financial implications. We have not had a change in subscriptions for some years, costs are rising faster than subscriptions, and the reserve in the bank is going down steadily. A **proposal to raise subscriptions** could be put to the GA in 2007 at the earliest, and would only come into effect in 2008. We will need particularly careful financial monitoring and control till then.